



## **Accident and Emergency Policy**

It is my absolute priority to keep children safe while they are in my care.

My premises have been checked and they meet the Welfare Requirements outlined in the EYFS for childminders by Ofsted in England. I also regularly review, update and practice safety routines.

As a registered childminder, I am legally required to hold a valid Paediatric First Aid Certificate (July 2010). I can administer basic first-aid treatment, and my first-aid box is clearly labelled and easily accessible. Parent contact numbers are with the first-aid box.

I hold written permission from parents (space for signature below) to get emergency treatment from their child if it is needed.

### **Procedure (how I will put the statement into practice)**

Minor bumps and scratches are inevitable and I will make every effort to keep the children safe while they are in my care. Minor injuries will receive appropriate first aid. If an accident does occur to your child whilst in my care, it will be logged in the accident book.

The following details will be recorded:

- The date and exact time of the accident/incident
- A description of what happened and who was involved
- Details of any injury sustained
- How the injury was treated and by whom
- The condition of the child following the accident/incident
- Details of any witnesses

I will then require you to sign the record to confirm that you have seen the report and a carbon copy will be given to you for your records.

If there is an accident:

- First, I will reassure the injured child while making sure that the other children in my care are safe. This may mean strapping a baby in a buggy or sitting an older child somewhere safe where they can be seen.
- Then, if possible, I will deal with the accident. If not, I will ring 999 for help.
- If I have to accompany or take a child to hospital, I will either take the other children with me, or call my emergency back-up cover. This will be another registered childminder or known responsible adult. These people will be known to you and are named below.

If there is an accident or emergency, my emergency back-up cover may contact you and you will be expected to collect your child straight away.

Rachel Wiggins

If I manage to deal with the accident myself, then I will tell the parents immediately.

If I accompany or take a child to hospital, I will contact the parents and ask them to meet me at the hospital.

If I have the accident, or am suddenly taken ill, I will get the nearest responsible adult to help, while my emergency back-up people are being contacted. You will be informed of this immediately.

I will do my best at all times to make sure the children in my care are safe, reassured and kept calm.

In an emergency, I cannot give permission for medical treatment to your child in my care without your written permission.

### **Emergency back-up cover**

Back-up registered childminder	Sara Adcock (01332 366788 / 0779 4847834)
Known responsible adult	Bruce Wiggins (07968 038426)

I have read and understand the Emergency and Accident Policy.

I give my permission for the named emergency back-up people to have my contact details for use in an emergency.

I give permission for my child to be taken to hospital and be given emergency treatment providing every effort has been made to contact me.

Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	
Parent(s)' signature	
Date	

Date policy was written	August 2011
This policy is due for review on the following date	August 2012

### **Meeting the Welfare Requirements**

#### **Statutory Framework for the Early Years Foundation Stage Safeguarding and Promoting Children's Welfare**

"The provider must promote the good health of the children, take necessary steps to prevent the spread of infection, and take appropriate action when they are ill."

#### **Suitable premises, environment and equipment**

"Outdoor and Indoor spaces, furniture, equipment and toys, must be safe and suitable for their purpose."

#### **N.B. SMOKING POLICY**

There is a no smoking policy in my house. Both my husband and I do not smoke.